



## DETERMINATION AND FINDINGS FOR AN EMERGENCY CONTRACT

**REQUISITION NO:** RK171215  
**CAPTION:** COVID-19 Supplies – Carryover New Heggerty Manuals  
**AGENCY:** Office of Academic Services  
**PROPOSED CONTRACTOR:** LITERACY RESOURCES, LLC

### FINDINGS

**1. AUTHORIZATION:**

D.C. Official Code § 2-354.05; 27 DCMR § 1702 (Emergency Procurements)

**2. MINIMUM NEED:**

The District of Columbia Public Schools (DCPS), Office of Contracts and Acquisitions (OCA), on behalf of the Office of Academic Services requiresrry/ficsirese f

D&F for Emergency Contract

**3. ESTIMATED REASONABLE COST:**

Based on the historical data and informal research of prices for the required services, the estimated reasonable cost of the emergency contract is \$17,997.00.

**4. FACTS THAT JUSTIFY EMERGENCY PROCUREMENT:**

The primary purpose of this emergency contract is to continue providing the required COVID-19 ( eBook and Audio Books for the SY 2021 DCPS Public Schools. The District of Columbia Office, Office of Academic Services has been tasked to meet the requirement pursuant to the provisions of the COVID-19.

Pursuant to the PPRA Section 405 Emergency Procurement, an emergency declaration (2020-057) has been enacted as of April 5, 2020. Emergency Type: COVID-19, for this procurement.

**5. DETERMINATION**

Based upon the authorities, findings and in accordance with D.C. Official Code § 2-354.05; 27 DCMR § 1702 (Emergency Procurements), I hereby determine that the proposed emergency procurement is in the best interest of the District of Columbia.



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Candace A. Butler  
Chief Procurement Officer

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9 December 2020

Date