

Federal Security Clearance Verification Form

Requirements for active federal security clearance verification

This document confirms the volunteer listed below has met the following requirements and should not be fingerprinted by DC Public Schools.

1. The volunteer is an employee or contractor of a federal agency and was subject to a federal background check as a condition of their employment.
2. The volunteer as a condition of their employment, has an active federal security clearance (e.g. SECRET, TOP SECRET).
3. A federal suitability investigation does not meet this requirement.
4. The active federal security clearance was ISSUED on _____ (mm/dd/yyyy).
5. The active federal security clearance will EXPIRE _____ (mm/dd/yyyy).
6. Type of security clearance: SECRET TOP SECRET

Volunteer Information

First Name:

Last Name:

Phone Number:

Email Address:

Print Human Resources Representative Name & Title

Signature Human Resources Representative

Date

Phone

Email

Federal Agency Name

Federal Agency Address

City

State

Zip

Processor